

BOARD OF TRUSTEES

2-27-2018

PRESENT: Carl Conrad, Marijean Conrad, Lynne Cooper, Pam Crum, Cheryl Czuba, Raul deBrigard, Virginia Evensen, Stephanie Denkowicz, Myra Aronow, Alma Zyko, Lorraine Riess, Tom Piezzo, Mary Karkutt-Kulak

ABSENT: Liz Anderson, out of state, Sharon Kapitulik, on leave

Meeting called to order by president, Raul deBrigard at 7:05 pm.

Agenda approved as presented. Carl/Raul

Secretary's report: Minutes of the 1-23-meeting were approved with correction Raul/Carl

Director's report: written report presented. 1. Passport to Libraries will be held in April. Passports can be downloaded. 2. Increase use of library Blog. This will be presented at the next Board meeting. 3. Boiler work has been completed. Invoice sent to the town. The balance will be paid by the library. 4. Staff meeting was held on 2-21-2018. Training on dealing with hostile people has been requested. Get a "panic button" 5. Raul deBrigard has been elected to the Haddam Hall of Fame and will be inducted on 5-3-2018.

President's report: 1. Met with the Town Capital Improvement committee. Discussion of the library needs-no decision made at that time. 2. Met with the Budget Committee-The library budget passed without change-now it will go the Board of Finance.

Budget/ Finance: written report presented. Review of financial status.

Building/grounds: Planning to meet in March to work on exterior projects

Development/planning: 1. Met with Melissa Fountain regarding planning a capital campaign. This gives us ideas to use for our upcoming capital campaign.

Friends: 1. Fundraising flyer will be mailed out the week of February 26, 2018. 2. Friends will sell books, DVD's and Cd's at two upcoming events-5-5-2019 at the Town Wide Tag Sale and 6-9-2018 at Ag Day at the library. 3. The Friends voted to have a large book sale in September. 4. Journals have been added to sales merchandise.

Strategic plan: 1. The library needs a strategic plan. 2. Review of preliminary plan development. 2. There will be a meeting on Thursday, March 8, with Chris Dobbs at 6:00 pm to begin this work.

Nominating: 1. Alma Zyko and Lorraine Riess have expressed interest in joining the Board of Trustees of Brainerd Library. They have been introduced to the Board. It is the recommendation of the committee that these two women be invited to join the Board. Motion made Ginny/Carl. approved with one abstention.

No new business. Meeting adjourned.

Next meeting Tuesday March 27, 2018 7:00 pm

Respectfully submitted:

Virginia L. Evensen, secretary.

Approved 3-27-2018