

# **BRAINERD MEMORIAL LIBRARY BOARD OF TRUSTEES**

April 25, 2023

**PRESENT:** Tom Piezzo, Holly Jarrell, David Neal, Myra Aronow, Terry Twigg, Terry Smith, Lorraine Reiss, Margaret Adams, Lynne Cooper, Pam Crum

**Absent:** Mary Karkutt-Kulak and Cherry Czuba

Meeting called to order at 7:00 P.M. by President Terry Twigg

## **PRESIDENTS' COMMENTS:**

Terry asked Trustees if anyone wished to discuss the written reports from Committee Chairs. No one asked for discussions. Two committee chairs provided updates on items requiring votes at the meeting.

## **PERSONNEL AND POLICY:**

- Holly requested a vote on two Bylaw changes discussed at the March meeting.
- There was a positive vote on the following.
  - Two board members are allowed access to BML's financial accounts.
  - At the end of section 4.3 the following will be inserted
    - "Any trustee joining the Board after July 1 shall have their three-year term calculated as beginning July 1."

## **NOMINATING:**

- Myra reported that Cindy Tilson has resigned due to health issues.
- Myra requested a vote to reinstate Marijean Conrad as a Trustee. The vote was positive.
- Terry announced that Pam Crum will be moving onto the Capital Campaign Committee and Marijean will assume the Chair position for Events as well as Nominating.

## **Capital Campaign:**

- Terry kicked off a discussion of the Capital Campaign by requesting that Trustees declare their donations and create a list of leadership donor candidates. Donor candidate lists should be sent to Lynne within the next week and pledges prior to the next board meeting.

- Margaret updated Trustees on expectations for areas of fundraising as well as the early sequencing of work. Following completion of trustee pledges and development of a leadership candidate list the committee will work with individual trustees to approach potential leadership donors. Leadership donors may be individuals, families, companies or clubs and various groups.
- The balance of the fundraising target is around \$400k.
- Trustees requested that Tom circulate a talking punch list of Phase 1 and Phase II items.
- There was discussion about whether to combine various appeals into a singular capital appeal for the duration of the campaign however experience of some trustees indicated that this may have the effect of reducing donations. No decision was made to combine appeals, instead there will be further discussion of timing of the appeals.
- Lynne will keep a consolidated list of potential donors. Lynne will also consolidate Trustee pledges.

**UNFINISHED BUSINESS/ ACTION ITEMS:**

- None to report

Meeting adjourned at 8:20 P.M.

The next meeting date will be May 23 at 7 P.M.

Respectfully submitted:

Margaret Adams, Secretary

(draft)